

## FAQs – PTA Grant Applications

### For Cultural Arts, Outreach Translation, Parent Education and Healthy Lifestyles Grants (On average \$500-\$2,000) – Due: November 15

- **How do I begin?**

Allow yourself enough time to complete the application and mail it to the California State PTA office by the deadline. Please keep in mind that programs or projects must be sponsored by the PTA applying for the grant. Read the grant application carefully as each grant has its own criteria. Fill out the application completely and include the additional, required documentation listed.

- **Can I apply for more than one of these grants at the same time?**

Yes, but you must submit a separate application for each type of grant.

- **How should I format the required information?**

Use a narrative form for the 7 information items listed in the application. Give a clear and thorough description for each item. Responses can be up to, but not more than, 3 pages.

- **Are there restrictions on the amount applied for?**

There are no restrictions on the amount that your PTA can apply for. However, in your proposed budget, all projected spending must be documented. On average, grants are \$500 to \$2,000.

- **Is it important to include our budget details and funding explanations?**

Yes, this is vital in assessing the budgetary needs of your project or program.

- **Why is an evaluation part of the program?**

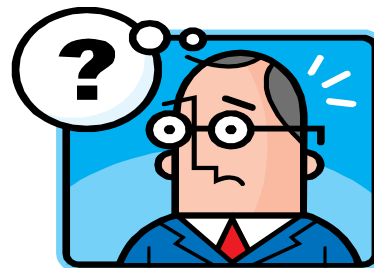
This is important as a survey tool to determine the impact of your program on your school community.

- **What do we need to do if we receive a grant?**

You'll need to submit a report to the California State PTA no later than June 1 detailing your program's objectives, outcomes and budget showing actual expenditures.

- **Are there any specific requirements to apply for a grant?**

Your PTA must be in good standing. Applications, which must be signed by your unit, council or district PTA president, need to include your PTA budget for the current, fiscal year; your end-of-year PTA audit and other required documentation as outlined in the application form.



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#### Questions? Contact:

California State PTA Scholarship & Grant Committee Chairman: [grants@capta.org](mailto:grants@capta.org)